

MEMO

Date: June 30, 2014

To: Attendance Clerks

From: Susanne Bradford
Student Services

Re: Perfect Attendance

LISD has defined the following perfect attendance guidelines:

1. Elementary School:
Perfect attendance will be determined by a student's presence or absence during official daily attendance check.
2. Middle School:
Perfect attendance will be determined by a student's presence or absence during official period attendance check.
3. High School:
Perfect attendance will be if a student is present every period of every day.

As you work with perfect attendance, be aware that the State Attorney General has ruled that a child who is absent for religious *holy days* or medical appointments cannot be denied a perfect attendance award if the child has made up all work missed during the absences.

Medical absences must comply with the TEA attendance guidelines.

TEW/sb